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Contact@Hoxton.com

Cut and paste the following letter onto your personal or business letterhead and fax, e-mail or mail to The Hoxton Agency, Inc.

BROKER OF RECORD LETTER

ATTENTION: All Aviation Insurance Companies

RE: Agent/Broker of Record Letter

Effective immediately, I appoint The Hoxton Agency, Inc. as my only authorized agent to arrange aviation and aviation related insurance on my behalf. This letter remains in effect until rescinded by me in writing.

Please waive the customary five-day waiting period, as this Agent of Record Letter will not be rescinded.

Sincerely,

Signature

Name

Company name + Title (if applicable)

FAA Registration Number: N_____

Date